

**Kinsley-Offerle School District U.S.D. #347**  
**Board of Education Regular Meeting Minutes**  
**Monday, July 10, 2023**  
**6:30 p.m., KJSHS Band Room**

**CALL REGULAR MEETING TO ORDER**

The regular meeting was called to order at 6:30 pm by the Board President, Andy Stegman.

**Member Present:**

Andy Stegman - President  
Mitchell Craft - Vice President  
Kathy Brown  
Mitchell Craft  
Kurth Lancaster  
Linette Miller  
Burke Schroeder  
Brian Taylor

**Staff Present**

Lori Amaro – Superintendent  
Kiley Myers, KOES Prncipal  
Alicia Hodges, Board Clerk

**ADOPTION OF AGENDA**

Motion was made by Linette Miller seconded by Burke Schroeder, to approve the agenda as presented.

**Motion passed: 5-0.**

**APPROVE MINUTES**

Motion was made by Kurth Lancaster seconded by Brian Taylor, to approve the minutes for the June 12, 2022 regular meeting and June 29, 2023 special meeting as presented.

**Motion passed: 5-0.**

**CONSENT AGENDA**

**1. Appointments**

- a. Appoint Clerk of the Board - Alicia Hodges
- b. Appoint Deputy Clerk – Kiley Myers
- c. Appoint District Treasurer – Beth Schmitt
- d. Appoint Group Health Administrator –Alicia Hodges
- e. Appoint Food Service Representative – Alicia Hodges
- f. Appoint Food Service Determining Official – Alicia Hodges
- g. Appoint Food Service Hearing Official – Lori Amaro
- h. Appoint Freedom of Information Officer –Lori Amaro
- i. Appoint Civil Rights Coordinator –Lori Amaro
- j. Appoint School Attendance/Tuancy Officer – Kyle Bright & Kiley Myers
- k. Appoint KPERS Representative –Beth Schmitt
- l. Appoint School Attorney –KASB Staff Attorneys
- m. Appoint Homeless/Migrant Coordinator –Jamie Bright
- n. Appoint Compliance Coordinator for Federal Anti-Discrimination Laws – Lori Amaro
- o. Appoint District Paper for School Notices – Edwards County Sentinel

**2. Financials**

- a. Authorize Early Payment of Claims
- b. Mileage reimbursement rate

- c. Financials
- d. Adopt Bank for District Funds

3. Resolutions

- a. Adopt Resolutions to Establish Petty Cash Limits
- b. Adopt GAAP Waiver
- c. Resolution for Rescinding Policy Statements
- d. Adopt Home Rule Resolution
- e. Adopt Activity Fund Resolutions
- f. Resolution for Destruction of Records
- g. Resolution to Establish Regular Meeting Dates

4. Adopt 1,116 hour revised calendar

**Mitch Craft entered the meeting at 6:33 pm**

5. Thank You Note – sent by Lisa Ebert

6. Resignations – Corey Dunlap HS Assistant Baseball Coach

Motion was made by Kurth Lancaster, seconded by Linette Miller to approve the Consent Agenda as presented.

**Motion passed: 6-0.**

**REPORTS**

- 1. **Superintendent’s Report** – Presented by Dr. Lori Amaro
- 2. **Food Service Report** – Presented by Alicia Hodges

**DISCUSSION ITEMS**

- 1. VonFeldt, Bauer & VonFeldt Engagement Letters
- 2. Governmental Relations Network Representative
- 3. Baseball Co-op with Macksville
- 4. Handbook Revisions

**Kathy Brown entered the meeting at 6:49 pm**

- 5. Board Policies
  - a. Grading Policy
  - b. Open Lunch
  - c. KHSAA Sponsored Activity Participant Drug Testing
- 6. 4-Day School Week
- 7. Disposal of Property
- 8. Classified Salary Schedule
- 9. School Fees
- 10. KASB Convention

**EXECUTIVE SESSION**

**Personnel**

Motion was made by Brian Taylor seconded by Mitchell Craft to go into Executive Session with administration at 8:45 to discuss open positions for the 2023-2024 school year, pursuant to non-elected personnel exception under KOMA, and the open meeting to resume in the board room at 9:00.

**Motion passed: 7-0.**

## Negotiations

Motion was made by Kurth Lancaster seconded by Brian Taylor to go into Executive Session with administration at 8:52 to discuss mandatory negotiation items pursuant to the exception for employer-employee negotiations under KOMA, and the open meeting to resume in the board room at 8:57.

**Motion passed: 7-0.**

## **ACTION ITEMS**

Motion was made by Brian Taylor, seconded by Mitchell Craft to hire the following:

Soledad Hernandez - Custodian  
Corey Dunlap – Athletic Director, Head JH Football Coach, Head HS Football Coach  
Dustin Kraft –Assistant JH Football Coach  
Kyle Burkhart – Assistant HS Football Coach  
Kristine Puthoff – Head HS Volleyball Coach, Head JH Track Coach  
Jackie Riisoe – Assistant HS Volleyball Coach  
Charis Rice – Head JH Volleyball Coach  
John Davis – Asst. JH Volleyball Coach  
Zach Stuckey – Assistant JH Boys Basketball Coach, Head Baseball Coach  
Joe Castaneda – Head JH Girls Basketball Coach  
Nicole Schaller – Asst. JH Girls Basketball Coach  
Dawson Mauk – Assistant JH Track Coach, HS Cheer Sponsor  
Trevor Boggs – Golf Coach  
Dawn Thorp – Debate Sponsor, NHS Sponsor, Play Director  
Larry Skelton – Shooting Sports  
Kellie Katz – Junior Class Sponsor  
Casandra Kraft - Junior Class Sponsor  
Lana Sexton – Sophomore Class Sponsor  
Sharon Rott – KAYS Sponsor  
Beth Schmitt – Communications Specialist, STUCO Sponsor  
Alicia Hodges – Website Coordinator  
Amber Castaneda – JH Scholars’ Bowl Sponsor, Senior Class Sponsor  
Shelby Hatrup - Assistant HS Girls Basketball Coach  
Vincent Burcher - Assistant HS Boys Basketball Coach

**Motion passed: 7-0**

Motion was made by Linette Miller, seconded by Burke Schroeder to approve the VonFeldt, Bauer and VonFeldt Letters of Engagement as presented.

**Motion passed: 7-0**

Motion was made by Linette Miller, seconded by Mitchell Craft to elect Brian Taylor as the district’s Governmental Relations Network representative for the 2022-2023 school year.

**Motion passed: 7-0**

Motion was made by Linette Miller, seconded by Mitchell Craft to sell the unused dome cinder blocks for \$2.25 each, regular bricks and landscaping bricks for \$1.25 each, old bleacher Trex boards for \$1.00 per foot.

**Motion passed: 7-0**

Motion was made Brian Taylor, seconded by Kurth Lancaster to approve the updated 2023-2024 School Fees as presented.

**Motion passed: 7-0**

**SUGGESTED TOPICS FOR THE NEXT MEETING**

- *Next regularly scheduled meeting: Monday, July 24, 2023*
  - o *Approve Budget for Publication*
  - o *Negotiations*
  - o *Coaching Positions*
  - o *BOE Goals for 2022-2023*

**ADJOURNMENT**

Motion was made by Brian Taylor, seconded by Mitchell Craft to adjourn the meeting at 9:23 pm.

**Motion passed: 7-0.**

Approved on: July 24, 2023  
Board President *[Signature]*  
Board Clerk *Alicia Hodges*