

Kinsley-Offerle School District U.S.D. #347
Board of Education Meeting
Monday, July 11, 2016 @ 6:30 p.m. Minutes
HS Old Band Room

I. CALL MEETING TO ORDER

The meeting was called to order at 6:32 pm by President Cliff Young.

Members Present

Cliff Young-President
Karen Myers-Vice President
Kathy Brown
Ryan Strate
Brian Taylor
Zach Townsend

Staff Present

Bob Davies, Superintendent
Alicia Hodges, Board Clerk

II. ELECTION OF BOARD PRESIDENT AND VICE-PRESIDENT

Motion was made by Ryan Strate, seconded by Brian Taylor to elect Cliff Young as Board President
5-0, motion passed.

Motion was made by Ryan Strate, seconded by Brian Taylor to elect Karen Myers as Board Vice-President
5-0, motion passed.

III. ADOPTION OF AGENDA

Motion was made by Ryan Strate, seconded by Brian Taylor to approve the printed agenda as amended.
Deleted 2c from the Consent Agenda and Added Discussion Item #6 – Uniforms.
5-0, motion passed.

IV. RECOGNITION OF VISITORS AND PUBLIC COMMENTS

Kyle Burkhart – HS Football Coach
Rick Pollock - Custodian

V. CONSENT AGENDA

1. Appointments
 - a. Appoint Clerk of the Board
 - b. Appoint Deputy Clerk
 - c. Appoint District Treasurer
 - d. Appoint Group Health Administrator
 - e. Appoint Food Service Representative
 - f. Appoint Food Service Determining Official
 - g. Appoint Food Service Hearing Official
 - h. Appoint Freedom of Information Officer
 - i. Appoint Civil Rights Coordinator
 - j. Appoint School Attendance/Truancy Officer
 - k. Appoint KPERS Representative
 - l. Appoint School Attorney
 - m. Appoint Homeless/Migrant Coordinator

- n. Appoint Compliance Coordinator for Federal Anti-Discrimination Laws
- o. Appoint District Paper for School Notices

2. Financials

- a. Authorize Early Payment of Claims
- b. Mileage reimbursement rate
- e. ~~Financials~~
- d. Donations
- e. Adopt Bank for District Funds
- f. Hiland Dairy milk bid
- g. Set Surety Bonds

3. Resolutions

- a. Adopt Resolutions to Establish Petty Cash Limits
- b. Adopt GAAP Waiver
- c. Resolution for Rescinding Policy Statements
- d. Adopt Home Rule Resolution
- e. Adopt Activity Fund Resolutions
- f. Resolution for Destruction of Records
- g. Adopt Established BOE Meeting Dates

4. Child Nutrition and Wellness

5. Adopt 1,116 hour calendar

6. Reading of the Minutes

Motion was made by Zach Townsend and seconded by Ryan Strate to approve the Consent Agenda as amended.

5-0, motion passed.

VI. EXECUTIVE SESSION

1. **Personnel**

Motion was made by Ryan Strate, seconded by Zach Townsend to go into Executive Session at 7:00 p.m., with administration and the clerk of the board, to discuss matters of non-elected personnel in order to protect the privacy and interest of individual(s) to be discussed and return to open session at 7:35 p.m.

5-0, motion passed.

7:25 pm – Kathy Brown entered and joined Executive Session

2. **Business privacy interest**

Motion was made by Brian Taylor, seconded by Ryan Strate to go into Executive Session at 7:37 p.m., with administration, to discuss confidential financial data or trade secrets of business, to protect the privacy interest of the business to be discussed and return to open session at 7:47 p.m.

6-0; motion passed.

VII. APPROVE MINUTES

Motion was made by Karen Myers, seconded by Zach Townsend to approve the minutes from the June 27, 2016 meeting as presented.

6-0, motion passed.

VIII. DISCUSSION ITEMS

- 1. VonFeldt, Bauer and VonFeldt Engagement Letter
- 2. IMPG

3. Shelter/Gymnasium
4. Summer Food Service Program
5. Job Descriptions-Final
6. Uniforms

IX. ACTION ITEMS

1. Hire staff/accept resignations

Motion was made by Ryan Strate, seconded by Zach Townsend to hire the following:

Mrs. Lynette Anderson – ESL District Coordinator (\$4,250.00)

Ms. Julia Butler – ESL Building Coordinator (\$2,006.00)

Mrs. Melody Davies – iPad Committee SWAT Team (\$2,000.00)

Mrs. Andrea Kirkwood - iPad Committee SWAT Team (\$2,000.00)

Mr. Gerrit Potts - iPad Committee SWAT Team (\$2,000.00)

Mrs. Dawn Thorp - iPad Committee SWAT Team (\$2,000.00)

Mr. John Wolf - iPad Committee SWAT Team (\$2,000.00)

Mr. Gerrit Potts – Driver’s Ed Teacher 2016-2017

Ms. Alicia Hodges – Website Coordinator (\$2,210.00)

Mrs. Beth Schmitt – Coordinating Communications Specialist (\$2,210.00)

Mrs. Judi McKinney – School Nurse (\$12,000.00)

Mr. Randy Schmidt – Sports Trainer (\$2,500.00)

6-0, motion passed.

2. Approve VonFeldt, Bauer and VonFeldt for 2016-2017 year

Motion was made by Zach Townsend, seconded by Ryan Strate to approve VonFeldt, Bauer and Volfeldt to provide accounting services for the 2016-2017 school year.

6-0, motion passed.

3. Elect a representative for Government Relations Network (GRN)

Motion was made by Zach Townsend, seconded by Brian Taylor to elect Dwight Wetzel as the district’s Governmental Relations Network representative for the 2016-2017 school year.

6-0, motion passed.

4. Approve job descriptions for the 2016-2017 school year.

Motion was made by Brian Taylor, seconded by Ryan Strate to approve the job descriptions, excluding basketball, as presented.

6-0, motion passed.

5. Sale of District Equipment

Tabled

X. SUGGESTED TOPICS FOR THE NEXT MEETING

- Job Descriptions
- BOE Goals for 2016-2017
- HUDL

XI. ADJOURNMENT

Motion was made by Brian Taylor; seconded by Ryan Strate at 9:08 p.m. to adjourn.

6-0; motion passed.

Approved: July 25, 2016

Board President: *Christa Meyer*

Board Clerk: *Alivia Hodges*

USD 347 Mission Statement

The purpose of USD 347 is to provide an equal opportunity for each student to receive a quality education to reach his or her full potential, and become a productive member of a diverse and changing society.