

Kinsley-Offerle School District U.S.D. #347
Board of Education Meeting Minutes
Monday, July 9, 2018
6:30 p.m., KJSHS Band Room

CALL MEETING TO ORDER

Meeting was called to order at 6:32 pm by Board President, Cliff Young.

Member Present:

Cliff Young – President
Brian Taylor – Vice-President
Kathy Brown
Linette Miller
Andy Stegman

Staff Present

Becky Burcher, Superintendent
Alicia Hodges, Board Clerk
Dale Thorp, Transportation Director

ELECTION OF BOARD PRESIDENT AND VICE-PRESIDENT

Motion was made by Andy Stegman, seconded by Linette Miller to elect Cliff Young for Board President for the 2018-2019 school year.

Motion passed: 4-0

Motion was made by Andy Stegman, seconded by Linette Miller to elect Brian Taylor for Board Vice-President for the 2018-2019 school year.

Motion passed: 4-0

ADOPTION OF AGENDA

Motion was made by Linette Miller, seconded by Brian Taylor, to approve the agenda as presented.

Motion passed: 4-0.

APPROVE MINUTES

Motion was made by Linette Miller, seconded by Andy Stegman, to approve the minutes for the June 25, 2018 BOE Meetings as presented.

Motion passed: 4-0.

CONSENT AGENDA

1. Appointments

- a. **Appoint Clerk of the Board** – *Alicia Hodges*
- b. **Appoint Deputy Clerk** – *Brenna Dooley*
- c. **Appoint District Treasurer** - *Beth Schmitt*
- d. **Appoint Group Health Administrator** – *Alicia Hodges*
- e. **Appoint Food Service Representative** – *Alicia Hodges*
- f. **Appoint Food Service Determining Official** – *Alicia Hodges*
- g. **Appoint Food Service Hearing Official** – *Becky Burcher*
- h. **Appoint Freedom of Information Officer** – *Becky Burcher*
- i. **Appoint Civil Rights Coordinator** – *Becky Burcher*
- j. **Appoint School Attendance/Truancy Officer** – *Luke Ritchie and Brenna Dooley*
- k. **Appoint KPERS Representative** - *Beth Schmitt*

- l. **Appoint School Attorney - KASB Staff Attorneys**
- m. **Appoint Homeless/Migrant Coordinator – Victorino Alvarado**
- n. **Appoint Compliance Coordinator for Federal Anti-Discrimination Laws – Becky Burcher**
- o. **Appoint District Paper for School Notices- Edwards County Sentinel**

2. Financials

- a. **Authorize Early Payment of Claims - this will authorize the district to pay bills prior to a board meeting, which, in some cases, allow for discounts and/or to avoid late fees.**
- b. **Mileage reimbursement rate- as per the Negotiated Agreement will be reimbursed at the current state rate. (\$0.545 per mile as of July 1, 2018)**
- c. **Financials- included in financial folder in Dropbox**
- d. **Donations – Tim & Patricia Burkhart - \$100 Weight Room
Frazier Optometry - \$100 Weight Room
Kinsley Pride Committee - \$250.00 Weight Room**
- e. **Adopt Bank for District Funds**
- g. **Set Surety Bonds - Board Treasurer will be bonded for \$100,000.00 and all other employees for \$100,000.00**

3. Resolutions

- a. **Adopt Resolutions to Establish Petty Cash Limits- located in resolutions folder in Dropbox**
- b. **Adopt GAAP Waiver-located in resolutions folder in Dropbox**
- c. **Adopt Resolution for Rescinding Policy Statements- located in resolutions folder in Dropbox**
- d. **Adopt Home Rule Resolution- located in resolutions folder in Dropbox**
- e. **Adopt Activity Fund Resolution- located in resolutions folder in Dropbox**
- f. **Adopt Resolution for Destruction of Records- located in resolutions folder in Dropbox**
- g. **Adopt Established BOE Meeting Dates**

4. Adopt 1,116 hour calendar

5. Reading of the Minutes - minutes will not be read unless requested

- 1. **Resignation – Luke Ritchie as JH Boys Asst. Basketball Coach for 18 - 19**

Motion was made by Andy Stegman, seconded by Brian Taylor to approve the Consent Agenda as presented.

Motion passed: 4-0.

DISCUSSION ITEMS

- 1. Transportation – Open bids for Suburban and bus cameras
- 2. VonFeldt, Bauer & VonFeldt engagement letters
- 3. Summer Food Service Update
- 4. Governmental Relations Network Representative
- 5. Handbooks

Kathy Brown enters the meeting at 7:16 pm

- 6. Uniform Rotation – Girls & Boys Basketball
- 7. Summer Facility Updates

Dale Thorp left the meeting at 7:25 pm.

EXECUTIVE SESSION

Personnel

Motion was made by Linette Miller, seconded by Brian Taylor to go into Executive Session with administration at 7:25 to discuss one or more employees' job performance and concerns, pursuant to non-elected personnel exception under KOMA, and the open meeting to resume in the board room at 7:70.

Motion passed: 5-0.

Motion was made by Andy Stegman, seconded by Linette Miller to go into Executive Session with administration at 7:50 to discuss one or more employees' job performance and concerns, pursuant to non-elected personnel exception under KOMA, and the open meeting to resume in the board room at 8:00.

Motion passed: 5-0.

Negotiations

Motion was made by Kathy Brown, seconded by Brian Taylor to go into Executive Session with administration at 8:00 to discuss mandatory negotiation items pursuant to the exception for employer-employee negotiations under KOMA, and the open meeting to resume in the board room at 8:15.

Motion passed: 5-0.

Motion was made by Brian Taylor, seconded by Andy Stegman to go into Executive Session with administration at 8:15 to discuss mandatory negotiation items pursuant to the exception for employer-employee negotiations under KOMA, and the open meeting to resume in the board room at 8:25.

Motion passed: 5-0.

ACTION ITEMS

Motion was made by Brian Taylor, seconded by Linette Miller to approve VonFeldt, Bauer and VonFeldt to provide accounting services for the 2018-2019 school year.

Motion passed: 5-0.

Motion was made by Linette Miller, seconded by Brian Taylor to elect Andy Stegman as the district's Governmental Relations Network representative for the 2018-2019 school year.

Motion passed: 5-0.

Motion was made by Linette Miller, seconded by Brian Taylor to accept the bid from Midway Motors for purchase of a 2019 Chevrolet Suburban for \$42,565.00.

Motion passed: 5-0.

Motion was made by Brian Taylor, seconded by Andy Stegman to accept the changes to the Student Handbooks as presented.

Motion passed: 5-0.

SUGGESTED TOPICS FOR THE NEXT MEETING

Next regularly scheduled meeting: Monday, July 23, 2018

Budget Hearing

Insurance

Upcoming regularly scheduled meeting: Monday, August 13, 2018

Final Report on Summer Food Program

ADJOURNMENT

Motion was made by Andy Stegman, seconded by Linette Miller to adjourn the meeting at 8:36 pm.

Motion passed: 5-0.

Approved on: 7-23-18

Board President *Christy Alford*

Board Clerk *Cecilia Hodges*