

**Kinsley-Offerle School District U.S.D. #347**  
**Board of Education Regular Meeting Minutes**  
**Monday, March 21, 2022**  
**6:30 p.m., KOES Library**

**BUILDING TOUR**

**CALL REGULAR MEETING TO ORDER**

The regular meeting was called to order at 7:11 pm by the Board Vice-President, Andy Stegman.

**Member Present:**

Andy Stegman – Vice-President  
Kathy Brown  
Mitchell Craft  
Kurth Lancaster  
Linette Miller  
Burke Schroeder

**Staff Present**

John Hamon, Superintendent  
Alicia Hodges, Board Clerk  
Kiley Myers, KOES Principal  
Dale Thorp, Transportation Director  
Dawn Thorp, KJSHS Teacher  
Terri Nicholson, KJSHS Teacher  
Judy Nietling, KOES Teacher

**VISITORS**

Ryan Reiman

**ADOPTION OF AGENDA**

Motion was made by Mitchell Craft seconded by Kurth Lancaster, to approve the agenda as amended.  
Item #7 – Baseball, was added to Discussion.

**Motion passed: 4-0.**

**APPROVE MINUTES**

Motion was made by Mitchell Craft, seconded by Burke Schroeder, to approve the minutes for the February 14, 2022 regular meeting, February 28, 2022 Special Meeting, March 3, 2022 Special Meeting, and March 14, 2022 as presented.

**Motion passed: 4-0.**

**CONSENT AGENDA**

1. Financials
2. Donation – Edwards County Arts Council - \$1940.00 toward updated Auditorium Sound System
3. Retirement – Marge Schmidt, USD 347 Food Service Manager

Motion was made by Kurth Lancaster, seconded by Burke Schroeder to approve the Consent Agenda as presented.

**Motion passed: 4-0.**

**Kathy Brown entered the meeting at 7:14 pm**

## REPORTS

1. **Principal Reports** – Presented by Mrs. Kiley Myer and Mr. Hamon
2. **Superintendent's Report** – Presented by Mr. Hamon

## DISCUSSION ITEMS

1. 2022-2023 Calendar
2. Handbook Revisions

**Dale Thorp left the meeting at 7:50 pm**

3. Driver's Education
4. Class of 1962 Bus Usage Request
5. School Lunch Program
6. Technology Director Job Description
7. Baseball

## EXECUTIVE SESSION

### Personnel

Motion was made by Mitchell Craft, seconded by Kurth Lancaster to go into Executive Session with the superintendent and Alicia Hodges at 8:10 to discuss one or more employee's job description, pursuant to non-elected personnel exception under KOMA, and the open meeting to resume in the board room at 8:15.

**Motion passed: 5-0.**

Motion was made by Kathy Brown, seconded by Burke Schroeder to go into Executive Session with the superintendent and Judy Nietling at 8:19 to discuss one or more employee's retirement, pursuant to non-elected personnel exception under KOMA, and the open meeting to resume in the board room at 8:22.

**Motion passed: 5-0.**

**Judy Nietling left the meeting at 8:22 pm**

Motion was made by Kathy Brown, seconded by Mitchell Craft to go into Executive Session with the superintendent at 8:22 to discuss one or more employee's performance, pursuant to non-elected personnel exception under KOMA, and the open meeting to resume in the board room at 8:30.

**Motion passed: 5-0.**

Motion was made by Kathy Brown, seconded by Burke Schroeder to go into Executive Session at 8:31 to discuss one or more employee's performance, pursuant to non-elected personnel exception under KOMA, and the open meeting to resume in the board room at 8:36.

**Motion passed: 5-0.**

### Students

Motion was made by Burke Schroeder, seconded by Mitchell Craft to go into Executive Session with administration at 8:37 to discuss one or more student(s) progress and/or discipline, pursuant to the exception relating to actions adversely or favorably affecting a student(s) under KOMA, and the open meeting to resume in the board room at 8:42.

**Motion passed: 5-0.**

## ACTION ITEMS

Motion was made by Kurth Lancaster, seconded by Burke Schroeder to accept the 2022-2023 calendar as presented.

**Motion passed: 5-0.**

Motion was made by Kurth Lancaster, seconded by Mitchell Craft to allow the usage of a school bus for the class of 1962 according to the Bus Usage Policy.

**Motion passed: 5-0.**

Motion was made by Mitchell Craft, seconded by Kurth Lancaster to approve the Technology Job Description as presented.

**Motion passed: 5-0.**

**SUGGESTED TOPICS FOR THE NEXT MEETING**

- *Next regularly scheduled meeting: Monday, April 11, 2022*
  - o *Handbook Revisions*
  - o *Negotiations*
  - o *Coaching Positions*
  - o *Building Purchase Orders Due by April 29, 2022*

**ADJOURNMENT**

Motion was made by Kurth Lancaster seconded by Burke Schroeder to adjourn the meeting at 8:55 pm.

**Motion passed: 5-0.**

Approved on: April 11, 2022  
Board President Brian R. Tyle  
Board Clerk Alison Hodyer

